



283 Busse Highway, Park Ridge, IL 60068
847-692-3559 • 847-692-3593 (fax)
Email: ksolberg@prparks.org • www.prparks.org

JOB OPPORTUNITY

Mechanic, Full-Time, Non-Exempt

Website: www.prparks.org

Salary: \$27.00 – \$28.50 per hour depending upon qualifications

This is an IMRF eligible position and is covered under the SEIU collective bargaining agreement.

The Park Ridge Park District has a rare job opportunity to serve in a full-time position as the Mechanic. The selected individual is responsible to physically repair and perform preventive maintenance on the District's automobiles, trucks, tractors and small engine equipment. Will serve as the sole staff member responsible to ensure our vehicles and equipment are in effective operating condition. Selected candidate is expected to provide their own tools with some limited items provided by the District. Brief description of general responsibilities:

- Performs general service, preventative maintenance and safety inspections
- Estimates cost and labor as well as makes recommendations to determine if repairs should be performed internally or contracted out
- Repairs and maintains gasoline and diesel engines, main bearing assemblies, exhaust systems, fuel systems, small engines and mechanical devices
- Repairs chassis, engines, brake systems, transmissions, differentials, clutches, steering assemblies, front and rear axles and other related parts
- Inspects and tests defective, broken, worn, or damaged parts
- Ensures inventory is maintained at the highest level of safe working order

Qualifications: This position requires five years' experience in an automotive repair shop as a mechanic, two years' experience repairing small engines, knowledge of vehicle ignition, lighting systems, and vehicle tune-ups. A valid Illinois Driver's License is needed. Selected individual will need an intermediate level of written and verbal communication skills in the English Language, basic computer skills in Microsoft software and ability to utilize or learn our internal work order system Facility Dude.

Education: High School Diploma or G.E.D. is required. Post high school trade or vocational education in auto mechanics or equivalent preferred.

Availability: Generally 40 hours per week Monday – Friday with weekend work occurring occasionally. A combination of daytime and evening hours may be necessary.

Apply: We offer a comprehensive benefits package. To apply and view the full job description, visit our District web site at: www.prparks.org and click on Jobs